



Zuhl Museum:

Home of the Zuhl Collection

775 College Drive
Las Cruces, NM 88003
(575) 646-4714
Fax: (575) 646-1056
zuhl@nmsu.edu

Experience the Zuhl Museum "Where Rocks Come Alive!"

Part art gallery, part natural history museum, the Zuhl collection at NMSU showcases thousands of beautiful specimens of petrified wood, fossils and minerals.

The Zuhl Museum, contains petrified wood, fossils, rocks and minerals. This gallery is easily accessible to local citizens, school groups and visitors to the university and southern New Mexico. Additional items from the collection are displayed in the Zuhl Library, located four blocks east near the center of campus and in Gardiner Hall, home to the Department of Geological Sciences at NMSU. Tours are not currently offered for the Zuhl Library or Gardiner Hall.

School & Group Information Policies

Reservation Request: Reservations are required for groups so that appropriate staffing is available to provide a quality museum experience. A reservation request form must be completed and submitted *a minimum of two weeks in advance*, directly to the Zuhl Director, Tiffany Santos by email, fax, in person, or mail.

Confirmation: A written confirmation or request for alternative arrangements will be emailed or faxed as soon as possible. *Please do not finalize your plans until you receive confirmation of your reservation from the museum.*

Arrivals: When you arrive at the museum a docent will meet you outside to give rules and begin the tour.

Late Arrivals or Cancellations: Please notify the museum immediately of any change to your arrival time. If you arrive more than *fifteen minutes late* and have not notified the museum, your guided tour will be **canceled**. You may still visit the museum, on a self guided basis, if during normal museum public hours and space permitting. If the tour is canceled during non-public hours the museum will not be available to visit. Multiple no shows may result in future tours becoming unavailable for your organization/group.

Group Size: The museum can accommodate up to **20 individuals per tour** (not including chaperons). One adult chaperon is required for every ten students. **Groups with special needs or younger children may require additional chaperons.**

Amenities: The Zuhl Museum has two unisex/family restrooms, but it is not designed to accommodate large groups. There are water fountains and a bottle filling station, but no snack or drink machines at the museum. Plans should be made accordingly. **NO OPEN FOOD OR DRINK ALLOWED IN THE MUSEUM.** The Kids Corner is only available to small groups (less than 10) and must be arranged ahead of time. Please note this as a "special request."

Fees/Accessibility: The Zuhl Museum is free and open to the public. Donations are always accepted and appreciated. The building is fully accessible to those with special needs. Special tours/accommodations for those with visual impairments may be available upon request.



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Group Reservation Request

Please print. Complete the form below, all fields are required. Keep a copy for your records and submit to the Director of the Zuhl Collection via fax, email, mail, or in person. Note that this is a **request** for a tour and is subject to approval based on date, space, and staffing availability. **Tours last an hour unless otherwise requested.**

Day & Date Requested: _____ Time Requested: _____

Number Attendees: _____ Number of Chaperons (minimum of 1 adult per 10 youth): _____

School/Group Name: _____ Grade: _____ Age Range: _____

Mailing Address: _____ City: _____ State: _____ Zip: _____

Day-time phone: _____ After hours or cell phone: _____

Fax: _____ Email address: _____

Special Needs/Requests: _____

List each teacher/leader with the group: _____

Contact Name: _____ Today's Date: _____

If the museum cannot accommodate your request for a guided tour, do you wish to be scheduled for a self guided tour? Yes No

Please Visit zuhlmuseum.nmsu.edu for pre-visit information, activities and handouts.

Office Use Only

Date Received : _____ Initials: _____

Date Confirmation Sent: _____ Posted to Calendar: _____